

DCCI/IT /2024/ ১২৫

Date: 21th January, 2024


Request For Quotation (RFQ)

Sealed quotations are hereby invited from bona fide companies for annual subscription and maintenance of email service as per requirement and ToR mentioned below:

SL	Minimum Requirement	Qty
01	<p>Product Type: Microsoft 365 Business Basic</p> <ul style="list-style-type: none">• Business Mail Service• Business Domain “Dhakachamber.com”• Web and mobile versions of Word, Excel, PowerPoint, and Outlook only• Chat, call, meet up to 300 attendees• 1 TB of cloud storage per user• Business-class email• Manage customer appointments• Standard security• Anytime phone and web support & others	70

Terms of Reference (ToR):

1. The firm will have to submit sealed quotation addressed to the undersigned on or before 27th January 2024.
2. The firm have to be attached related documents with quotation.
3. The firm must be submitted document of Service Level Agreement (SLA).
4. Data Migration/Account Transfer from existing mail service to new mail service (if required).
5. The firm must be a member of government recognized association.
6. VAT & TAX will be deducted from the bill as per Government Rules.
7. DCCI authority reserves the right to accept or cancel any/all quotations without showing any reason whatsoever.



Afsarul Arifeen
Secretary General