



ঢাকা চেম্বার অব কমার্স অ্যান্ড ইন্ডাস্ট্রি Dhaka Chamber of Commerce & Industry

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DC-Store/2023/127

Date: 28, January, 2023

Tender Notice

Sealed Quotations are invited from bonafited Suppliers for the supply of following items as per under mentioned terms & conditions:

(a) Stationary & Office Maintenance items for DCCI

SN#	Name of Items	Quantity	Unit Price (including VAT)	Total (including VAT)
1	Century Paper (A4 Size, 80gm ,500 Sheets)	55 Pkts		
2	Offset Paper (A4 Size, Paper One 500 Sheets, Indonesia)	45 Pkts		
3	Signature Pen (Pilot V-10/7)	10 Pcs		
4	Correction Pen (Uni Japan)	1 Pcs		
5	Wood Pencil (Faber Castle)	84 Pcs		
6	Pencil Cutter/Sharpener (Matador)	5 Pcs		
7	Roll Register (No 24)	5 Pcs		
8	Report cover File (A4 size)	30 Pcs		
9	Plastic Folder (A4 size)	100 Pcs		
10	Punch Machine (280 Size)	3 Pcs		
11	Stapler Machine (24/6, Kangaro)	2 Pcs		
12	Stapler Pin (24/6, Kangaro)	30 Pcs		
13	Stapler Pin ((B10, Kangaro))	5 Pcs		
14	Scotch Tap 1/2" Mile Space	15 Pcs		
15	Cartoon Tap (2" 100Y)	4 Pcs		
16	Nitto Tap	5 Pcs		
17	Glue Stick (Fevistick)	5 Pcs		
18	Gum Pot (Polex 500gm)	12 Pots		
19	Paper Tag/Sticky Tag	5 Pcs		
20	AC Remote Battery (Sunlight)	20 Pcs		
21	Pencil Battery (Sunlight)	80 Pcs		
22	Calulator (China- CASIO 120)	2 Pcs		
23	Anti Cutter (0404 Size)	2 Pcs		
24	Scissor (Deli ,Medium Size)	3 Pcs		
25	Hand Paper Towel Tissue (Bashundhara , 250 Sheets)	30 Pkts		
26	Napkin Paper (Bashundhara , 100	16 Pkts		



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Signature
19/29/23

DHAKA CHAMBER BUILDING

65-66. MOTIJHEEL COMMERCIAL AREA, G.P.O. BOX NO.2641, DHAKA-1000, BANGLADESH

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	Sheets)			
27	Kitchen Towel Tissue(Bashundhara)	25 Pkts		
28	Life buoy Hand Wash (Refill)	45 Pkts		
29	Jet Powder (200gm)	30 Pkts		
30	Savlon/Dettol 1ltr	4 Bottles		
31	Vim Liquid (500 ml)	10 Pkts		
32	Vimber Soap	5 Pcs		
33	Harpic (1 Ltr)	6 Pots		
34	Odonil	45 Pcs		
35	Glass Cleaner (Mr. Brassu Spray)	2 Pots		
36	Naphthalene	7 Pkts		
37	Air Fresher (Fay)	15 Pots		
38	Auto Room Air Fresher (Draco – Korea, 180ml)	6 Pots		
39	Aerosol (475 ml)	6 Pots		
40	Paper Basket (RFL)	2 Pcs		
41	Cloth Duster	20 Pcs		
Total Price (including VAT)				

(b) Stationary & Office Maintenance items for DBI

SN#	Name of Items	Quantity	Unit Price (including VAT)	Total Price (including VAT)
1	Offset Paper (A4 Size, Paper One 500 Sheets, Indonesia)	15 Pkts		
2	Highlighter (Faber Castel, Yellow)	02 Pcs		
3	Ball Pen (Matador)	100 Pcs		
4	Pencil	12 Pcs		
5	Correction Pen (Uni Japan)	1 Pcs		
6	Magazine File	5 Pcs		
7	Pencil Battery (Sunlight)	6 Pcs		
8	Stapler Machine (24/6, Kangaro)	1 Pcs		
9	Stapler Pin (24/6, Kangaro)	2 Pcs		
10	Toilet Tissue (Bashundhara 76 gm)	36 Rolls		
11	Life Buoy Hand Wash Pot	2 Pcs		
12	Life Buoy Hand Wash Refill	10 Pkts		
13	Vim Powder	2 Pkts		
14	Jet Powder	5 Pkts		
15	Air Fresher (Fay)	2 Pots		
16	Aerosol (ACI 475 ml)	2 Pots		
17	Harpic (1 Ltr)	2 pots		

18	Odonil	5 Pcs		
19	Cloth Duster	2 Pcs		
20	Cleaning Towel (Small)	2 Pcs		
Total Price (including VAT)				

(c) **Stationary & Office Maintenance items for DBI College**

SN#	Name of Items	Quantity	Unit Price (including VAT)	Total Price (including VAT)
1	Century Paper (A4 Size, 80gm ,500 Sheets)	03 Pkts		
2	Ball Pen (Matador)	20 Pcs		
3	Pencil Battery (Sunlight)	5 Pcs		
4	Plastic Folder (A4)	10 Pcs		
5	Stamp Ink (30ml, Shiny)	1 Pot		
6	Harpic 1 Ltr	2 Pot		
7	Jet Powder	4 Pkts		
8	Vim Lequid	2 Pots		
9	Naphthalene	2 Pkts		
10	Lifebuoy Hand Wash Refill	4 Pkts		
11	Air Fresher (Fay)	3 Pcs		
Total Price (including VAT)				

(d) **Stationary & Office Maintenance items for DCCI Gulshan Center**

SN#	Name of Items	Quantity	Unit Price (including VAT)	Total Price (including VAT)
1	Century Paper (A4 Size, 80gm ,500 Sheets)	03 Pkts		
2	Ball Pen (Matador)	24 Pcs		
3	Wood Pencil	12 Pcs		
4	Signature Pen (Pilot V-10/7, Black)	3 Pcs		
5	Pencil Battery (Sunlight)	12 Pcs		
6	Pin Remover	2 Pcs		
7	Roll Register No 16/20	2 Pcs		
8	Toilet Tissue (Bashundhara 76 gm)	36 Rolls		
9	Harpic 1 Ltr	2 Pots		
10	Hand Paper Towel Tissue	10 Pkts		

	(Bashundhara , 250 Sheets)			
11	Napkin Paper (Bashundhara , 100 Sheets)	12 Pkts		
12	Air Freheshner (Fay)	4 Pcs		
13	Lifebuoy Hand Wash Refil	10 Pkts		
14	Jet Powder	2 Pkts		
15	Odonil	12 Pcs		
16	Napthalen	2 Pkts		
17	Cleaning Towel (Small)	3 Pcs		
18	Cloth Duster	2 Pcs		
Total Price (including VAT)				
Grand Total Price: a+b+c+d (Including VAT)				

Terms & Conditions:

1. Hard copy of Quotation has to be submitted to Tender Box (DCCI Building 4th Floor) with TIN & BIN Certificates within 04 February, 2023.
2. Tender Box will be opened and scrutinized submitted Quotations at 10 am on 05 February, 2023.
3. Quality and Quantity of all items must be as specifications.
4. VAT & Tax will be deducted as per Govt. Rules
5. Bill will be paid after satisfactory delivery of all items through Bank (BEFTN).
6. DCCI will reserve all rights to accept any Quotation and reject any or all Quotations without showing any cause.


Afsarul Arifeen
Secretary General